

**ANDREW YULE & COMPANY LIMITED
(A Government of India Enterprise)
Electrical Division, Chennai Operation
5/346 OLD MAHABALIPURAM ROAD
PERUNGUDI, CHENNAI: 600 096**

**TENDER DOCUMENTS FOR RATE CONTRACT FOR SUPPLY OF
PACKING CASES / PACKING CRATES (RUBBER WOOD) AS PER OUR SIZE**

ANDREW YULE & CO. LTD. invites e-Tender under single stage two part system (**Part I: Techno-Commercial Bid and Part II: Price Bid**) for supply of Packing Cases/ Crates , "**Scope of Work / Technical Specification**" as specified in this tender document.

Tender document may be downloaded from MSTC website www.mstcecommerce.com/eprochome/aycl. Corrigenda or clarifications, if any, shall be hosted on the above mentioned websites only.

AYCL reserves the right to accept or reject any tender.

The quantity required of all sizes put together
till March- 2017 will be approximately : **2000 CFT**

Note:

The quantity mentioned in the tender is tentative and the price quoted should be valid for supplies up to **March 2017** with a provision to extend upto **June 2017** based on mutual agreement. We reserve the right to increase the quantity by 30% over the quantity mentioned above.

SUPPLY OF PACKING CASES /PACKING CRATES (RUBBER WOOD) AS PER OUR SIZE.

Reference drawings for packing case & crates are enclosed.

- 1) TG-A4-9613 R0 & TK-A4-9614 R.0 for Packing cases.
- 2) TG-A4-4218 R.0 & TG-A4-4222 R.0 for Packing crates.

TECHNICAL SPECIFICATIONS

(PHYSICAL CHARACTERISTICS FOR RUBBER WOOD)

1. Wood should not have knots exceeding one third of the total width.
2. The wood should be free from cracks at the time of delivery.
3. Joint for length exceeding 108" (9') only are allowed.
4. The width of the planks used for Packing cases and crates should be minimum 3"

Schedule of Tender

1.	TENDER NO.	<u>ET-0032/2016-17</u>
2.	MODE OF TENDER	e-Procurement System Online submission of Part I - Techno-Commercial Bid and Part II - Price Bid through www.mstcecommerce.com/eprochome/aycl The intending bidders are required to submit their offer electronically through this e-tendering portal. No physical tender is acceptable by AYCL/MSTC
3.	E-Tender No. / Event No.	AYCL/Electrical Division CO/42/16-17/ET/128
4.	Date of publication of e-Tender through publication MSTC/AYCL websites and Central Public Procurement Portal	29.09.2016
5.	Date of availability of NIT to the Vendors for downloading	29.09.2016
6.	Earnest Money Deposit	<ul style="list-style-type: none"> • Earnest Money Deposit” of Rs.10,000 (Rupees Ten Thousand only) should be paid by thro’NEFT/RTGS • Other document as described in Annexure II, Sl. No.1
7.	Date of Starting of e-Tender for submission of Online Techno-Commercial Bid and Price Bid at www.mstcecommerce.com/eprochome/aycl	29.09.2016 – 1.00 PM
8.	Date of closing of Online e-tender for submission of Techno-Commercial Bid & Price Bid at www.mstcecommerce.com/eprochome/aycl	13.10.2016 -11.00 AM
9.	Last date of submission/ uploading details of EMD & other documents at www.mstcecommerce.com/eprochome/aycl	13.10.2016 -11.00 AM
10.	Date & time of opening of Part-I (Techno-Commercial Bid)	13.10.2016 – 11.10 AM
11.	Date & time of opening of Part-II (Price Bid)	To be intimated to the eligible vendor separately by email.

List of Annexure

Important Instructions for E-procurement -

Annexure-I

Terms & Conditions

Annexure-II

Online Techno commercial terms

Annexure-III

Price Sheet

Annexure-IV

Important Instructions for E-procurement

This is an e-procurement event of ANDREW YULE & COMPANY LTD Ltd.

You are requested to read the Terms & Conditions (Annexure- II,III,IV) of this tender before submitting your online tender. Tenderers who do not comply with the Conditions with documentary proof (wherever required) will not qualify in the Tender for opening of Price Bid.

1. Process of E-tender:

A) **Registration:** The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type Digital Signature Certificate. Vendors are to make their own arrangement for bidding from a PC connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT www.mstcecommerce.com/eprhome/aycl

- 1) Vendors are required to register themselves online with www.mstcecommerce.com → e-Procurement → PSU / Govt. depts. → Register as Vendor under AYCL- Filling up details and creating own user id and password → Submit.
- 2) Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.

In case of any clarification, please contact MSTC/AYCL (before the scheduled time of the e-Tender).

Contact person (ANDREW YULE & COMPANY LTD):

- | | |
|---|---|
| 1. Mr. A T E Pandian
Manager (Materials)
Ph. No: (044) 2496-0793
Email: atepandian@andrewyule.com | 2. Mr Kingsley Rueben
Technical Assistant (EDP)
Mobile No: 91 9884446378
Email: reuben@andrewyule.com |
| 3. Mr. R. Tamilselvan
Engineer (Materials)
Mobile. No: 91 9788520864
Email: tamilselvan@andrewyule.com | |

Contact person (E-Commerce, MSTC Ltd):

1. Mr. ArindamBhattacharjee

Deputy. Manager (E-commerce)

MobileNo: 09330102643

Email: arindam@mstcindia.co.in

Landline: (033) 22901004

2) Mr. Sabyasachi Mukherjee

Assistant Manager (E-commerce)

Mobile- 07278030407

Email:smukherjee@mstcindia.co.in

3. MsSumonaMaity

Management Trainee (E-Commerce)

Mobile-09831155225

Email: smaity@mstcindia.co.in

System Requirement:

- i) Windows XP-SP3 or above / Windows 7 Operating System
- ii) IE-7 or above Internet browser.
- iii) Signing & Encryption type digital signature
- iv) JRE 7 update 79 software to be downloaded and installed in the system. Security level should be medium
- v) To enable ALL active X controls and disable 'use pop up blocker' under Tools → Internet Options → custom level (Please run IE settings from the page www.mstcecommerce.com once)

2. Part-I: Uploading of EMD & other Documents:

Within specified Date & time the vendor must submit the following documents at

www.mstcecommerce.com/eprochome/aycl

- Earnest Money of Rs. 10,000.00 (Rupees Ten thousand only), Payment should be made through RGTS/ NEFT and the UTR details should be uploaded. If EMD exemption is sought the necessary document (MSME certificate/ Turnover details) should be uploaded.

In case of failure to submit the EMD within the stipulated time, the Tender may be rejected.

Bidding in e-Tender:

- a. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by ANDREW YULE & COMPANY LTD. EMD to be paid along with the Document within the last date as mentioned in SOT.

- b. The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.
- c. The bidder(s) should submit their Techno Commercial Bids and Price Bid through internet in MSTC website www.mstcecommerce.com → e-procurement → Psu / Govt depts. → Login under AYCL→ My Menu → Auction Floor Manager → live event → Selection of the live event.
- d. The bidder should allow to run an application namely en Apple by accepting the risk and clicking on run. This exercise has to be done twice immediately after opening of Bid floor. Then they have to fill up Common terms /Commercial specification and save the same. After that clicking on the Techno-Commercial bid, if this application is not run then the bidder will not be able to save / submit his Techno-Commercial bid.
- e. After filling the Techno-Commercial Bid, bidder should click 'save' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to be filled up and then bidder should click on "**Save**" to record their Price Bid. Then once both the Techno-Commercial bid & Price Bid has been saved, the bidder can click on the "**Submit**" button to register their bid.
- f. Vendors are instructed to use link in **My Menu** to **Upload Documents** in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.
- g. Once documents are uploaded in the library, vendors can attach documents through *Attach Document* link against the particular tender. For further assistance please follow instructions of vendor guide.
- h. In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.
- i. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.
- j. The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.
- k. Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can download Technical Comparative statement.
- l. Price bid will be opened electronically on specified date and time given in the NIT. Bidder(s) can download Price Comparative statement.
- m. All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
- n. All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter **SUPPLIER**.

- o.** It is mandatory that all the bids are submitted with Digital Signature Certificate otherwise the same will not be accepted by the system.
- p.** Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.
- q.** No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.
- s.** Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.

E-tender cannot be accessed after the due date and time mentioned in NIT.

All notices / corrigendum and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by ANDREW YULE & COMPANY LTD/MSTC LTD. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with MSTC. Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).

Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.

No deviation to the technical and commercial terms & conditions are allowed.

ANDREW YULE & COMPANY LTD has the right to cancel this e-Tender without assigning any reason thereof.

The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website www.mstcecommerce.com/eprochome/aycl of MSTC Ltd.

The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.

The bid will be evaluated based on the filled-in technical & commercial formats.

Bidders are requested to read the vendor guide and see the video in the page www.mstcecommerce.com/eprochome/mstc of MSTC Ltd. to familiarize them with the system before bidding.

GENERAL & TERMS AND CONDITIONS

1. EMD: Rs. 10,000.00 (Rupees Ten thousand only), by way of RGTS/ NEFT. Bank Guarantee from any nationalized / scheduled / Multinational Bank for the EMD amount can also be accepted.

For bidders already enlisted with AYCL- T&S Unit, having outstanding amount more than the EMD amount or who have already submitted the EMD against our earlier tenders or those who have security deposit with Andrew Yule may apply for adjustment of the same. The total EMD should be Rs: 10,000/=

Bidders who are MSMED units may apply for exemption from furnishing EMD by making a specific request in writing and enclosing the necessary document in support of the same.

Bidders whose turnover is more than Rs: 50 crores may apply for exemption from furnishing EMD by making a specific request in writing and enclosing the necessary document in support of the same

If reason for non-submission of EMD or adjustment against the outstanding balance for EMD is not mentioned in Techno-commercial bid of tender, the tender will be rejected.

- 2) After the finalization of tender, individual rate contract will be issued to all successful bidders and the individual order will be released to all successful bidders based on the distribution of tender quantity as shown below,

Distribution of Tender quantity among all the qualified bidders.

Negotiated L1 price will be offered to other bidders whose price bid was opened. The tender quantity will be split among bidders as follows.

- a) If only one bidder (among L2, L3, L4, L5, L6, etc) agrees to match the negotiated L1 bidders price then tender quantity will be split as follows:

L1 bidder will get 70 % of Tender quantity

Other bidder who agreed to match the negotiated L1 price will get 30 % of Tender quantity

- b) If two or more bidders (among L2, L3, L4, L5, L6, etc) agree to match the negotiated L1 bidders price then Tender quantity will be split as follows

L1 bidder will get 60 % of Tender quantity

Next higher bidder than L1 bidder who agrees to match the negotiated L1 price (Bidder 'A') will get 25 % of Tender quantity

Next higher bidder than Bidder 'A' who agrees to match the negotiated L1 price will get 15 % of Tender quantity.

- c) If none of the other bidders whose price bid was opened agree to match the negotiated L1 price, Andrew Yule reserves the right to order the entire Tender quantity on the L1 bidder.

3) THE RIGHTS OF THE COMPANY

Bidders who have quote other payment terms & condition having financial implication will be loaded as per Andrew Yule's norms.

We reserve the right to accept or reject any or all the tenders or to waive any informality, minor deviation or omission without assigning any reasons whatsoever.

Our Bank details for making RTGS payment.

Bank Name and Address	ALLAHBAD BANK CHENNAI ADYAR BRANCH 19,1ST STREET, PADMANABHA NAGAR CHENNAI 600 020
IFSC Code	ALLA0211103
Account No	20276303182
Account Name	ANDREW YULE & COMPANY LIMITED

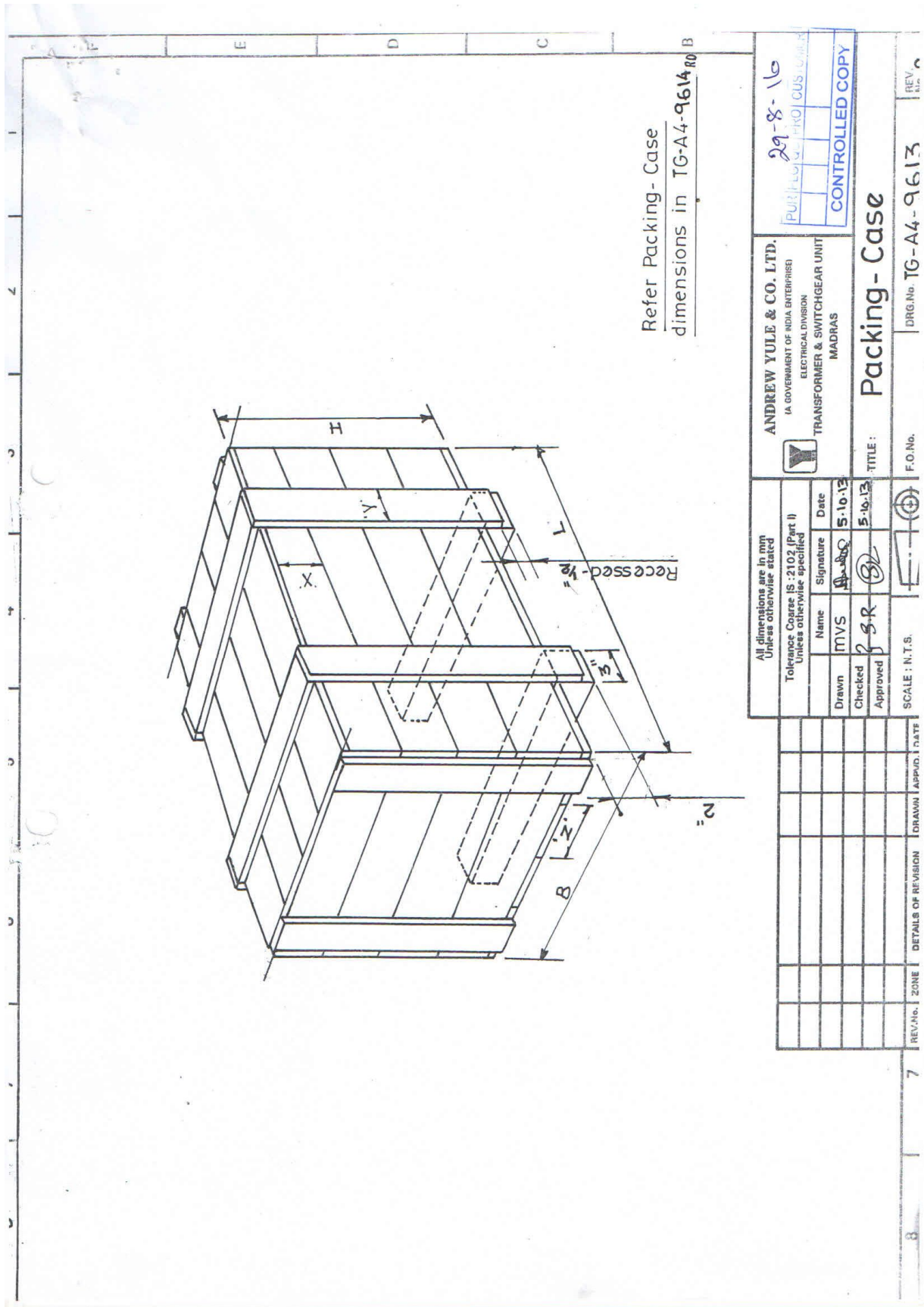
TECHNO-COMMERCIAL TERMS FOR PACKING WOOD
(To be filled online in MSTC portal).

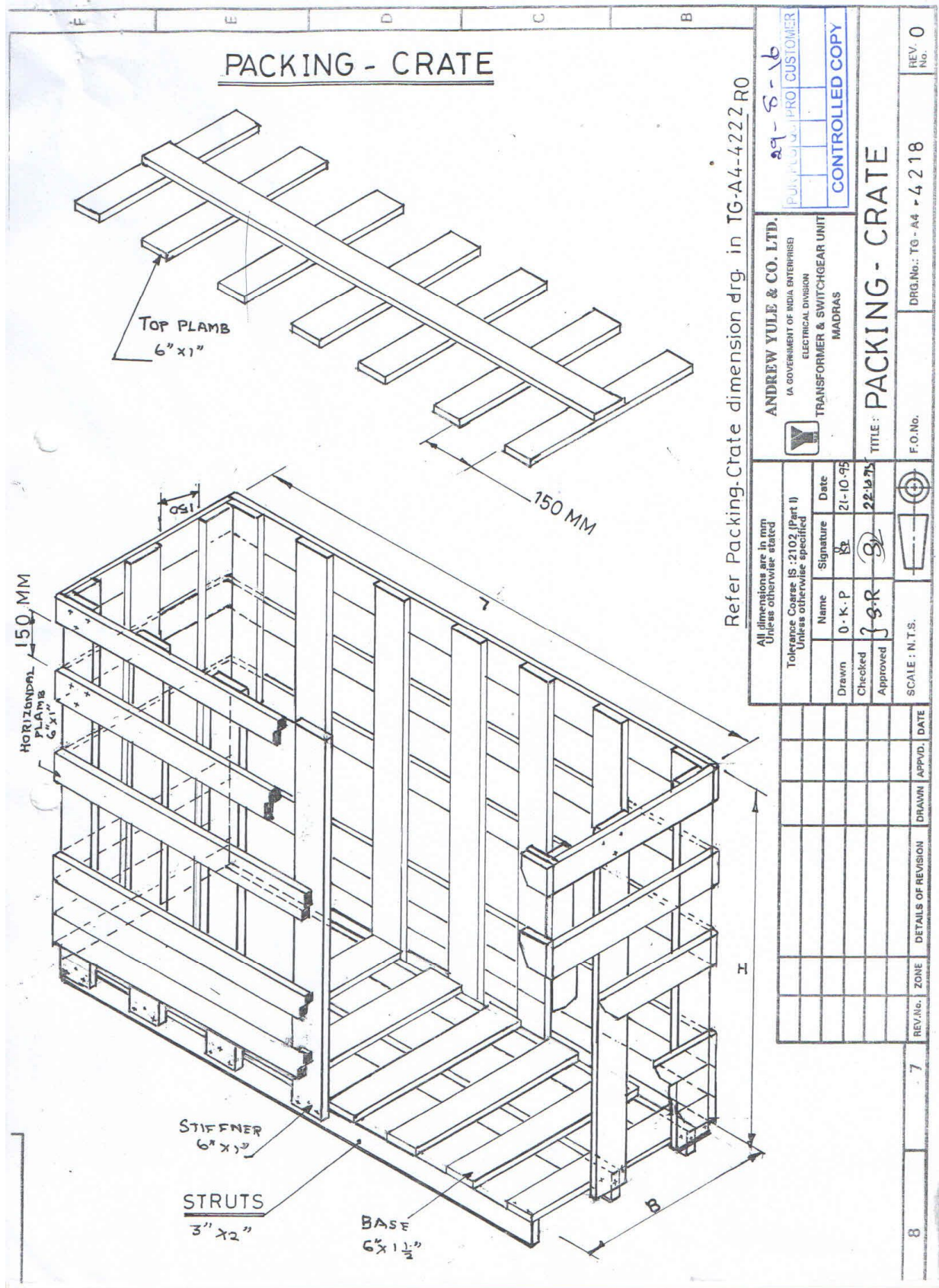
SL NO	TERMS & CONDITIONS	VENDOR RESPONSE
1	The rate quoted should be valid for supplies up to March 2017	AGREE
2	The rate quoted should be F.O.R. Designation (Inclusive of Packing, Forwarding and Insurance)	AGREE
3	Packing Wood supplied shall be as per our Technical Specifications and TG-A4-9613 R0, TK-A4-9614 R0 for Packing cases, TG-A4-4218 R0, TG-A4-4222 R0 for Packing crates	AGREE
4	Security Deposit - The EMD amount of the successful Bidder will be retained as security deposit towards the execution of the order and the same will be released after completion of order. Please confirm acceptance.	AGREE
5	Risk purchase clause: The company reserve the right to impose risk purchase clause as " For delay in execution / supply we shall have every right to do the same through some other agency/s which shall deemed fit and the additional cost of the same (Incidental/Consequential) shall be to your account which with respect to our intimation or observation whatsoever. Please confirm acceptance.	AGREE
6	Liquidated damage - If the delivery is delayed beyond the date of scheduled date of despatch in the purchase order, penalty will be levied @ 1/2% per week subject to a maximum of 5% . Please confirm acceptance.	AGREE
7	Legal condition: Any contract entered against this tender will be as per the following legal condition- -It is recorded that this purchase order / contract / agreement is executed and concluded by and between the parties hereto at premises No.5/346, Old Mahabalipuram Road, Perungudi, Chennai 600 096 and in the event any dispute arises out of this agreement between the parties only the appropriate Civil Court in the City of Kolkata shall have the exclusive jurisdiction to entertain, try and determine the said proceedings in exclusion of all other courts. Please confirm acceptance-.	AGREE
8	EMD : Rs.10,000/= (Attached) Bidders may request for exemption from submitting EMD (Refer details given in General terms & conditions)	Remark field
9	PAYMENT TERMS: - 90 days Direct Credit from the date of receipt of material.	AGREE

PRICE FORMAT FOR SUPPLY OF PACKING WOOD.

PRICE FORMAT:-

Sl. NO	DESCRIPTION	Quantity	BASIC PRICE PER CFT (Rs)	ED (In %)	CST (%) (If not applicable please enter Zero)	TN VAT (%) (If not applicable please enter Zero)	Landed cost per CFT (In Rs)
		CFT	A	B	C	D	Landed Cost = $a + ((a + (a * b / 100)) * c / 100)$
1	supply of Packing cases / packing crates (rubber wood) as per our size	2000					





PACKING-CRATE

S.NO.	MATERIAL	L	B	H	X	Y
1	PANEL CRATE (SMALL)	32"	30"	94"	6" x 1"	3" x 2"
2	PANEL CRATE (BIG)	42"	35"	94"	6" x 1"	6" x 1"
3.	Conservator	l+100	dia+200	ht+300	6" x 1"	6" x 1"
4	Radiator	l+50	W+50	ht+100	6" x 1"	6" x 1"
5	Fan bracket	l+60	W+40	ht+20	3" x 1"	3" x 1"

Note :-

l - Length
dia - Diameter
ht - Height
W - Width

Refer Packing-Crate drg. in TG-A4-4218 R0

All dimensions are in mm Unless otherwise stated		Tolerance Coarse IS : 2102 (Part II) Unless otherwise specified		Name		Signature	Date
Drawn				S.G		29.10.95	
Checked							
Approved							
SCALE : N.T.S.		F.O.No.		DRG.No.:		REV. No	
				TG-A4-4222		0	

ANDREW YULE & CO. LTD.		ISSUE DATE: 29.8.16	
(A GOVERNMENT OF INDIA ENTERPRISE)		PUR PLG QC PRO CUSTOMER	
ELECTRICAL DIVISION		CONTROLLED COPY	
TRANSFORMER & SWITCHGEAR UNIT			
MADRAS			

TITLE : DIMENSIONS FOR PACKING CRATE

REV. No